Study of the U.S. Institutes for Secondary Educators

Deadline to submit application and supporting documents - December 17

BEFORE COMPLETING THIS FORM, PLEASE TRY TO FILL OUT THE ONLINE APPLICATION.

Review instructions and options for submission at the end of the form.

Programs Description

Secondary Education Teachers

The main focus is on content and materials for teaching about the United States, rather than teaching methodologies and pedagogy.

Secondary Education Administrators

Designed for teacher trainers, curriculum designers, textbook authors, ministry of education officers, and others involved in secondary education administration

Study of the U.S. Institutes for Secondary Educators
Application Form

Deadline to submit application and supporting documents - December 17
Review instructions and options for submission at the end of the form.

Select the Institute you are applying for:

☐ Secondary Education Teachers

☐ Secondary Education Administrators

Names:

Last Names:

Date of Birth:

Place of Birth (city and/or department):

Nationality:

Do you hold dual citizenship with the United States?

☐ Yes

☐ No

Do you have a residency for the United States process pending?

☐ Yes

☐ No

PERSONAL AND CONTACT INFORMATION

Home address:

City:

Department:

Country:

E-mail:

Cellular phone:

Home phone:

Do any of your relatives work at the U.S. Embassy?

☐ Yes

☐ No

If yes, please specify your relationship:

Have any of your relatives participated in a SUSI Program?

☐ Yes

☐ No

If yes, please specify your relationship:

PERSON TO CONTACT IN CASE OF EMERGENCY

Name:

Relationship:

Cellular phone:

Home or business phone:

E-mail:

U.S. EXPERIENCE AND FAMILY

Have you traveled to the United States before?

☐ Yes

☐ No

If so, please provide dates, places and purpose of visit.

Do you have family residing in the United States?

☐ Yes

☐ No

If so, please provide names, state and relationship.

MEDICAL, PHYSICAL, DIETARY OR OTHER PERSONAL CONSIDERATIONS

Please describe any pre-existing conditions, including any prescription medication you take permanently, or any other dietary or personal considerations. This does not affect the selection of candidates, but it enables the host institution to make necessary accommodations.

WORK HISTORY

Current Position:

Institution:

Country:

Provide the information for your five most recent jobs:

From mm/yyyy	**To mm/yyyy**	**Position / Title**	**Full time? Yes / No**	**Institution**

EDUCATION, ACADEMIC AND PROFESSIONAL TRAINING

Please list your earned degrees (higher education), beginning with most recent.
Degree earned Year Awarded Specialization / Institution.

Degree earned	**Year Awarded**	**Specialization**	**Institution**

PUBLICATIONS RELATED TO THE INSTITUTE THEME (within last five years)

Please list titles in English (book, chapter, journal article, newspaper article, etc.)

Publication	**Year Published**	**Title**	**Publisher**

ACTIVE PROFESSIONAL MEMBERSHIPS - three most relevant (Colegios Profesionales)

Position	Title	Organization

PROFESSIONAL RESPONSIBILITIES

Please discuss your professional responsibilities, including research interests, administrative responsibilities and other pertinent information to your position.

CURRENT CLASSES TAUGHT:

Please list the classes you are teaching now and expect to teach the following academic period. If you need more space, add them on a separate sheet, please.

Course Title	Level of students	Classroom hours per semester / period	Number of students	U.S. Studies Content (%)

OTHER POTENTIAL OUTCOMES

Please select any likely potential professional outcomes of your participation in the SUSI Secondary Educators Program:

- ☐ Update Existing Course
- ☐ Create New Course
- ☐ Create New Degree Program
- ☐ University Curriculum Redesign
- ☐ National Curriculum Redesign
- ☐ New Research Project
- ☐ New Publication
- ☐ Professional Promotion
- ☐ Government or Ministry Policy
- ☐ New Professional Organization
- ☐ New Institutional Linkages
- ☐ Raise Institutional Profile

PERSONAL STATEMENT

In no more than 250 words, please state your interest in participating in the Institute, what you hope to gain, and what you will contribute to the Institute. Also, address how you will leverage the experience to achieve other potential outcomes (listed above) and describe your capacity to amplify the impact of the program beyond your research and knowledge.

Note: In case you are unable to complete the essay within this form in the answer above, please attach the essay in a PDF document.

Instrucciones para someter la solicitud y documentos de apoyo

ANTES DE COMPLETAR ESTE FORMULARIO, POR FAVOR INTENTE LLENAR LA SOLICITUD EN LÍNEA.

Instrucciones para someter su solicitud en línea:

1. Preparar los siguientes documentos:
    - Copia de la tarjeta de identidad u hoja de datos de pasaporte (si tiene)
    - Copia de títulos universitarios.
    - Copia de su curriculum vitae.
2. Completar formulario en el siguiente enlace, incluyendo los documentos anteriores: https://forms.gle/xmQqxbaLWkZN7sDo8
3. Someter formulario (recomendamos guardar una copia)

Opciones alternativas para someter la solicitud y documentos de apoyo:

EN CASO DE NO PODER COMPLETAR EL FORMULARIO EN LÍNEA

OPCIÓN 2: Someterla por correo electrónico a TGGBECAS@STATE.GOV

1. Descargue y complete el formulario de nuestra página web: https://hn.usembassy.gov/es/education-culture-es/institutos-de-estudios-de-los-estados-unidos-para-educadores-de-secundaria/
2. Prepare los siguientes documentos:
    - Copia de la tarjeta de identidad u hoja de datos de pasaporte (si tiene)
    - Copia de títulos universitarios.
    - Copia de su curriculum vitae.
3. Envíe el formulario completo y los documentos de apoyo requeridos al TGGBECAS@STATE.GOV

Recomendaciones

Identifique los archivos de su solicitud en este formato:

Para el formulario de solicitud: SUSI Educators-primer nombre y apellido (Ejemplo: SUSI Educators-Juan Pérez.doc o SUSI Educators-JuanPérez.pdf – dependiendo del formato que haya utilizado para llenar su solicitud)

Para documentos adjuntos, siga este formato (si no los integra al formulario de solicitud y los adjunta separados):
SUSI Educators -primer nombre y apellido-identidad
SUSI Educators -primer nombre y apellido-pasaporte
SUSI Educators -primer nombre y apellido-CV
SUSI Educators -primer nombre y apellido-título
SUSI Educators -primer nombre y apellido-ensayo

Nota: En caso de no poder descargar el formulario, enviar correo solicitándolo al TGGBECAS@STATE.GOV.

OPCIÓN 3: Someterla en físico entregándola en la Embajada de los Estados Unidos

1. Descargue y complete el formulario en nuestra página web: https://hn.usembassy.gov/es/education-culture-es/institutos-de-estudios-de-los-estados-unidos-para-educadores-de-secundaria/
2. Prepare los siguientes documentos:
   - Copia de la tarjeta de identidad u hoja de datos de pasaporte (si tiene)
   - Copia de títulos universitarios.
   - Copia de su curriculum vitae.
3. Traiga o envíe la solicitud y documentos de apoyo en un sobre sellado dirigido a:

Nahobi Flores
Asistente de Vinculación
Public Affairs Section
Embajada de los Estados Unidos en Tegucigalpa
Avenida La Paz

Nota: En caso de no poder descargar el formulario, enviar correo solicitándolo al TGGBECAS@STATE.GOV.

OPCIÓN 4: Enviarla en físico a la Embajada de los Estados Unidos por correo o servicio de entrega

1. Descargue y complete el formulario en nuestra página web: https://hn.usembassy.gov/es/education-culture-es/institutos-de-estudios-de-los-estados-unidos-para-educadores-de-secundaria/
2. Prepare los siguientes documentos:
   - Copia de la tarjeta de identidad u hoja de datos de pasaporte (si tiene)

- Copia de títulos universitarios.
- Copia de su curriculum vitae.

3. Envíe la solicitud y documentos de apoyo en un sobre sellado dirigido a:

Nahobi Flores
Asistente de Vinculación
Public Affairs Section
Embajada de los Estados Unidos en Tegucigalpa
Avenida La Paz
Tegucigalpa, M.D.C.
Teléfono 2236-9320 extensión 4567

Nota: En caso de no poder descargar el formulario, enviar correo solicitándolo al TGGBECAS@STATE.GOV.

FECHA LÍMITE DE APLICACIÓN: 17 DE DICIEMBRE

Consultas a tggbecas@state.gov