

REQUEST FOR QUOTATION
19H08021K0149
THE EMBASSY OF THE UNITED STATES OF
AMERICA REQUIRES A

Company: _____

To provide the following:

1. Provide a quote with pictures of the items in this request.
2. Indicate colors for the items. Same color palette as shown in pictures is preferred.
3. Include in the offer transportation and installation costs to La Ceiba, Honduras.
4. State in quote the period of delivery.
5. Purchase will done thru Purchase Card after approval from requester. (Delivery of the goods, installation and confirmation of acceptance from requester)

	DESCRIPTION	UNIT OF MEASURE	QTY	UNIT PRICE	TOTAL
1	<p>Workstation 1: for 2 individuals Total Area: 3.325 x 3.30 meters (LxW) Surface area: 0.60x1.50x0.75 (2x) (LxWxH) Material: Plastic Laminate wood finish</p> <ol style="list-style-type: none"> 1. Color: Light wood as seen in picture and metal finishes. <p>Must include:</p> <ol style="list-style-type: none"> 1. One rolling drawer under desk surface. 2. Standard aluminum door(LxH) 90x180 @ 190cm (35-1/2") for 2 entry and exit ways for a total of 4. Please see annex 1 for plans. 3. Modular Panel P1 (LxHx Thickness) 105x275x7.5cm – inferior panel of height 100cm/ superior pane of height 1.10m in glass 6mm 4. Modular Panel P3(LxHx Thickness) 75x275x7.5cm – inferior panel of height 100cm/superior panel of height 1.10m in glass 6mm 5. Modular panel P4 (LxHx Thickness)60x275x7.5cm – inferior panel of 100cm/superior panel of height 1.10m in glass 6mm <ul style="list-style-type: none"> • Please see annex (floor plan) / Page No. 8 	EA	1	L -	L -



2	<p>L shape Workstation: for 4 individuals</p> <ol style="list-style-type: none"> 6. Surface área: 1.50x1.50x0.75 meters (LxWxH) Material: Plastic Laminate wood finish 7. Color: Light wood as seen in picture and metal finishes. <p>Must include:</p> <ol style="list-style-type: none"> 8. Modular Panel P1 (LxHx Thickness) 105x275x7.5cm – inferior panel of height 100cm/ superior pane of height 1.10m in glass 6mm 9. Modular Panel P2 (LxHx Thickness) 90x275x7.5cm – inferior panel of height 100cm/ superior pane of height 1.10m in glass 6mm 10. Modular Panel P3(LxHx Thickness) 75x275x7.5cm – inferior panel of height 100cm/superior panel of height 1.10m in glass 6mm 11. Modular panel P4 (LxHx Thickness)60x275x7.5cm – inferior panel of 100cm/superior panel of height 1.10m in glass 6mm 12. One (1) Standard aluminum door for entry way (LxH) 90x180 @ 190cm (35-1/2") 13. One rolling drawer under each desk surface for a total of four (4). 14. Must include surface of 60x90cm for printer 15. Must include (1) modular door and panel for access to the kitchen area, please see annex 1 for plans 16. Must include (1) modular door and panel for access to office and filing room - (LxHx Thickness) 60x275x7.5cm 17. Must include a modular panel for access to office and filing room - (LxHx Thickness) 75x275x7.5cm <p>Please see annex (floor plan) / Page No. 8</p> <div style="display: flex; justify-content: space-around;">   </div>	EA	1	L -	L -
3	<p>L - Shaped desk</p> <p>Total Area: 1.50x1.50x0.75meters (LxWxH) Surface Area: 1.50x1.50x0.60m (LxWxH)</p> <p>Must include:</p> <ol style="list-style-type: none"> 1. One rolling drawer under desk surface. 2. Superior Division in raw beveled glass 6mm 3. Material: Plastic Laminate wood finish 4. Color: Light wood same or similar to workstations and white metal finishes. 	EA	1	L -	L -

	 				
<p>4</p>	<p>Standard Desk Surface Area: 0.60x0.90x0.75m(WxLxH) Must include:</p> <ol style="list-style-type: none"> 1. One rolling drawer under desk surface. 2. Material: Plastic Laminate wood finish 3. Color: Light wood same or similar to workstations and white metal finishes.  	<p>EA</p>	<p>2</p>	<p>L -</p>	<p>L -</p>
<p>5</p>	<p>Round Office Table</p> <ol style="list-style-type: none"> 1. Measurements: 90cm diameter 2. Material: Plastic Laminate wood finish 3. Color: Light wood same or similar to workstations. 	<p>EA</p>	<p>1</p>	<p>L -</p>	<p>L -</p>
<p>6</p>	<p>L – Shaped Reception Desk</p> <ul style="list-style-type: none"> • Surface Area: 1.80x1.50x0.60m • Surface 1: 0.60x1.80x0.75 (WxLxH) Front • Surface 2: 0.60x1.50x0.75 (WxLxH) Side • Material: Plastic Laminate wood finish • Color: Light wood same or similar to workstations 	<p>EA</p>	<p>1</p>	<p>L -</p>	<p>L -</p>

7	<p>Overhead bin with flipper door 0.80x0.45x0.50 m. (LxWxH) for workstations. Material: Plastic Laminate wood finish Color: Same or similar finish as workstations.</p> 	EA	8	L -	L -	
8	<p>Black Ergonomic Office Chair</p> <p>Technical Specifications:</p> <ol style="list-style-type: none"> 1. Adjustable Height 2. Wheels 3. Seat Material: fabric 4. Back Material: Mesh <p>Frame Material: Chrome or similar</p>		EA	8	L -	L -
9	<p>Black Office Waiting Guest Chair</p> <p>Technical Specifications:</p> <ol style="list-style-type: none"> 1. Seat and back material: Mesh 2. Frame Material: metal 		EA	8	L -	L -
10	<p>Black Reception Seating - 4-seater</p> <p>Technical Specifications:</p> <ol style="list-style-type: none"> 1. Frame Material: Chrome 2. Seat material: Leather like material 3. Number of seats: 4 	EA	2	L -	L -	
11	<p>Sofa bed</p> <p>Technical Specifications:</p> <ol style="list-style-type: none"> 1. Features: Convertible 2. Frame Material: Metal 3. Upholstery Material: Fabric 4. Measurements: 1.80x0.75x0.85 m. (LxWxH) <p>Color: Grey or black</p> 	EA	1	L -	L -	

12	<p>Sideboard 01 – Technical Specifications:</p> <ol style="list-style-type: none"> 1. Measurements: 0.90x0.45x0.75 m. (LxWxH) 2. Internal Shelving 3. Material: Plastic laminate, wood finish 	EA	1	L -	L -
13	<p>Sideboard 02 –</p> <ol style="list-style-type: none"> 1. Measurements: 1.00x0.45x0.90 m. 2. Internal Shelving 3. Material: Plastic Laminate wood finish 	EA	2	L -	L -
14	<p>Kitchen Storage Cabinet Sideboard – Measurements: 1.35x0.60x0.90 m. –</p> <ol style="list-style-type: none"> 1. No dishwasher 2. Internal Shelving 3. Material: Plastic Laminate wood finish 	EA	1	L -	L -
15	<p>Metal rack Measurements: 36-40"x90-96"x16-18"</p> <ol style="list-style-type: none"> 1. 5 racks 2. Metal 3. Black or grey epoxy finish 	EA	2	L -	L -
16	<p>Metal file cabinet with shutter door Measurement: 36-40"x76"-78"x16-18'</p> <ol style="list-style-type: none"> 1. White 	EA	5	L -	L -

17	Transportation	EA	1	L -	L -
18	Installation	EA	1	L -	L -
Payment Method - Purchase Card TOTAL					L -

A. Supplies and Prices:

The Contractor shall provide to the U.S. Government the new products as described in the specifications for the stated firm fixed price. Further, the Contractor shall properly perform the deliver to the location set forth under Place of Delivery, of this document. The firm fixed price shall include the products pre-delivery inspection, certificates of origin, operator's manuals, warranty certificates and any other documentation mandated by the destination country.

B. Delivery Date:

Delivery Date will be thirty (30) calendar days maximum after receipt of the award.

C. Place of Delivery and installation:

The contractor is responsible for ensuring delivery of goods and the proper installation to the following address:

Address:

Centro Regional de Medicina Forense
Barrio Potreritos, atrás del Hospital Atlántida Viejo
La Ceiba, Honduras

D. Evaluation Factor:

- a. The U.S. Government intends to evaluate this requirement based on the lowest price technically acceptable (LPTA). *NOTE: Offerors shall include specific details and delivery dates in their responses to this RFQ. All pricing shall reflect L*
- b. **Company Documents:** Please include the following documents (all documents should be up to date):
 - Company License / SAM Number
 - Company RTN
 - Company address and telephone Number
 - Contact Name, telephone number and email address
- c. **Delivery Terms:** The vendor is responsible for the delivery of all items listed above under this Request of quotation (Brand name or Equal) in the stated shipping address.
- d. **Offers/ Quotes:** Complete pricing section in Lempiras (L).

NOTE:

52.225-17 Evaluation of Foreign Currency Offers (FEB 2000)
If the Government receives offers in more than one currency, the Government

will evaluate offers by converting the foreign currency to United States currency using the exchange rate used by the Embassy in effect as follows:

- (a) For acquisitions conducted using sealed bidding procedures / email offer, on the date of bid opening*
- (b) For acquisitions conducted using negotiation procedures—*
 - 1. On the date specified for receipt of offers, if award is based on initial offers; otherwise*
 - 2. On the date specified for receipt of proposal revisions.*

- e. **Tax Exempted:** Offers should not include tax (process must be tax exempted)
- f. **Payment:** Payment thru **Government Purchase Credit Card**. Payment will be processed once the requester has confirmed as complete the delivered items.

Your offer must be submitted no later than **Wednesday, January 06, 2020 at 11:00 a.m. (Tegucigalpa, Honduras Time)** via e- mail to arevalopl@state.gov. After time offers, will not be taken in consideration.

If there are any questions regarding this Request for Quotation or request of AUTOCAD format for the floor plans needs to be by email to Ana Carcamo carcamoag@state.gov with copy Paola Arevalo arevalopl@state.gov

December 22nd, 2020

Contact information: _____

Signature: _____ Date signed: _____

PLEASE FILL PRICES, TOTAL, AND SIGN. THIS REQUEST OF QUOTATION SHOWS YOUR PROOF OF READING AND UNDERSTANDING OF THE BID.

YOU MAY ATTACH YOUR QUOTE AS WELL OR SPECIFICATIONS.

Annex- Floor Plan.

