

QUESTIONS AND ANSWERS

RFQ 19H08020Q0019

From Company #1:

1 the offer in the tables is every 5 thousand kilometers

A: Yes it is every 5K or as needed

2 prices for labor only

A: Prices are for labor and some minor parts

3 prices also include parts and labor

A: Are for labor if parts are need will increase the amount

4 Our company is active in SAM but we do not have the tin, so we can always offer?

A: If your Company is Active in SAM, you must provide your DUNS number for verification of this.

5 in Honduras we have all the documentation up to date to be able to offer

A: Services are requested to be placed in San Pedro Sula, Honduras

6 the parts of each vehicle are original or generic, this is due to price at the time of appraisal

A: Must be originals or at least from Japan or USA manufactured.

From Company #2:

1. Is the SAM status required for a contractor outside of the United States?

A: Yes, SAM is required for any company that wants to submit their offer.

2. If needed, how long does it take to be approved in the System for Award Management (SAM)?

A: It all depends on your company's correct information, it can take less than a month if filled out correctly.

From Company #3:

1. What kind of evidence do you need for us to demonstrate we can provide the necessary personnel, equipment and financial resources? (can it be a bank reference letter for the financial resources?)

A: Yes, and any other that can justify you can provide these services in San Pedro Sula (List of qualified personnel, list of equipment you have needed for these services)

2. Besides the operations permit and RTN, what other legal document or license do we need to add?

A: Any other document you would consider necessary.

3. How can we make sure we have an active SAM status and a DUNS number? we created an account but can't find that information

A: Access the website from Clause 52.204-7 System for Award Management on page 22 of the Solicitation to register your company.

4. Can we send an electricity and phone bill as evidence that we operate in an established business with a permanent address?

A: Yes, you can if the name on the bills is of your company, also a website or letterhead paper you can include as part of your offer with the same information.

5. Besides the title on the cover, is there anything else we need to add? is it just a blank page with the title or do we add the logo? is there a certain format we need to follow

A: If possible you can include your logo on the envelope, so we can identify your company from the rest. Also, on the envelope please follow instructions and deliver to the address stated on the cover letter of the Solicitation:

*Your quotation must be submitted on or before **10:00 a.m. on October 16, 2020** in a sealed envelope marked as follows and delivered at the following address:*

Quotation Enclosed-RFQ 19H08020Q0019
Attention: Kevin Brendle, Contracting Officer
U. S. Embassy in Tegucigalpa, Col. San Carlos Portón 3

Documents received after this deadline will be declined and may not be considered.

6. Once it's all done and we bind it up, how many copies do you need?

A: Only one copy is needed

7. The cover says we need to complete the Standard Form SF-18 (blocks 11, 12, 13, 14, 15 and 16) but in section 3 it says "A completed solicitation, in which the SF-18 cover page (blocks 11, 12, 13, 14 and 15 as appropriate) Do we fill out block 16 or no?"

A: Yes, you need to fill out all Blocks requested on the SF-18, that also includes Block 16. Signer (this is your contact information).