

Concept Note Guidance

Cultural Property Agreement Implementation Grants

Current Deadline – February 5, 2023

Concept note submissions for the Cultural Property Agreement Implementation Grants should include the following elements:

- **Project Title**
- **Project Location**
- **Project Implementer** (name of organization)
- **Implementer website and/or social media handles**
- **SAM.gov status** - Active or Inactive
- **Project Cost (in U.S. Dollars)** – no budget detail is required for Concept Note, but provide a broad outline of how funds will be used (personnel, supplies, equipment, contractual services, travel, others).
- **Project Time Frame** (number of months)
- **Is the proposed project or staff linked to other Department of State cultural, educational, or other exchange programs?** Yes or No
 - If Yes, please provide the name(s) of the program(s), the project title(s), the funding amount(s) and award year(s).
- **Identify focus area(s) of the project** (identify all that apply):
 - Inventories
 - Public Education and Outreach
 - Site Security and Protection
 - Sustainable Livelihoods
 - Training
- **Scope of Work** (maximum 2,000 characters)
Please address:
 1. The cultural property goals and the activities planned to achieve those goals.
 2. Any broader country or community goals, and the activities to achieve those goals.
- **National Interest Question 1** (maximum 1,000 characters)

Please address how the project relates to:

1. The Cultural Property Agreement between Honduras and the United States, or its applicable plan of action.

- **National Interest Question 2** (maximum 1,000 characters)

Please address how the project relates to one or more of the following U.S. public diplomacy initiatives in Honduras:

- Maintaining the U.S. as Honduras's partner of choice
- Promoting entrepreneurship
- Promoting civic engagement
- Highlighting anti-corruption efforts
- Promoting national identity and tourism
- Education and English for economic development

- **Approval to carry out project?** Yes or No.

(Do you have or could you obtain approval from relevant authorities to carry out the proposed project?)

- **Optional attachments:** This item is not mandatory, but you can include supporting materials, like maps, photographs, security plans or studies, or other documentation that shows the significance of the project.

Submit Concept Notes and supporting materials (if any) to: TGGafcp@state.gov
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