



CHECKLIST FOR REPORT OF BIRTH FOR 18 YEARS OLD AND OVER

American Citizen Services
U.S. Embassy Tegucigalpa

Please scan the required documents to tggcrba@state.gov to request an appointment.

1. You cannot apply for a report of birth and passport without a scheduled appointment for each applicant.
2. Please bring the original documents to your appointment.
3. If you're using a service provider, please include a personal email address or phone number where you can be reached.

In addition to this list, a personal appearance by the applicant is required.

FEES/FORMS/PHOTOS

Non-Refundable Application Fee (paid at the Embassy)

The fee is \$135. Applicants 18 years old and over are not eligible for issuance of a Consular Report of Birth Abroad (CRBA) and if approved will only receive a U.S. passport. The cashier at the Embassy accepts cash (either U.S. Dollars or Lempiras) and international credit cards.

Courier Delivery Fee (paid at the Embassy)

Mailing via UPS is available at the Embassy. Upon approval, the passport will be delivered by the courier. You pay the fee, which varies depending on the delivery address.

Photos of applicant

You will need two identical passport photographs, 2in x 2in (5cm x 5cm) set against a white background.

Application for a Consular Report of Birth Abroad. (DS-2029). Fill out/ Do not sign!

- Applicants 18 years old and over are not eligible for issuance of a Consular Report of Birth Abroad (CRBA). Applicants 18 years old and over, born outside the United States, may claim U.S. citizenship through his/her biological parent who at the time of the applicant's birth was a United States citizen. Once the citizenship claim is established, the applicant qualifies for a first-time U.S. passport.
- Please read and follow the "Instructions" when filling out the form. **Complete all the applicable items but do not sign this form** until you are asked to do so by the Consular Officer during your appointment at the Embassy. **Download and print Form DS-2029** at <http://www.state.gov/documents/organization/156216.pdf>

Application for a U.S. Passport (DS-11). Fill out/ Do not sign!

Download and print Form DS-11 at <http://www.state.gov/documents/organization/212239.pdf>

- The application must be accompanied by a **statement** from the overage applicant explaining why the birth was not reported prior to the eighteenth birthday. The DS-2029 must be submitted along with passport application form DS-11.

PROOF OF IDENTITY AND PROOF OF CITIZENSHIP

- Original Honduran Birth Certificate in Literal Form also known as “Certificación de Expediente de Vida”**

We do not accept the green and white fill-in-the-blank type of birth certificates normally issued by the Registro Nacional de Personas (RNP), as they do not include all the required information.

- Birth registration record (also known as “Folio”)** this certificate must be an original.

- Evidence of parent’s U.S. citizenship**

The U.S. citizen parent must have been a citizen at the time of the child’s birth. The U.S. citizen parent(s) must present proof of his/her U.S. citizenship, such as a valid or expired U.S. Passport, U.S. Birth Certificate, Consular Report of Birth Abroad, Certificate of Naturalization, or Certificate of Citizenship.

- Valid Passport/Identification document for non-U.S. citizen parent**

The non-U.S. citizen parent must bring his/her valid passport or any other valid government issued photo identification, such as a Driver’s License. Bring the original ID and one photocopy of each.

PHYSICAL PRESENCE/RESIDENCE IN THE UNITED STATES

- U.S. citizen parent’s evidence of physical presence**

The applicant must bring proof of the U.S. citizen parent’s physical presence in the United States before the applicant’s birth.

- **If the U.S. Citizen mother was a single mother at the time of the applicant’s birth:**
 - Applicant needs to present proof of the mother’s physical presence in the United States for one continuous year at some point prior to his/her birth.
- **If only one of the parents is a U.S. Citizen:**
 - and the applicant was born **before November 14, 1986**: applicant needs to present proof that the U.S. Citizen parent was physically present in the United States or its outlying possessions for at least ten years prior to the applicant’s birth and at least five of these years after the age of fourteen.
 - and the applicant was born **after November 14, 1986**: applicant needs to present proof that the U.S. Citizen parent was physically present in the United States or its outlying possessions for at least five years prior to the applicant’s birth and at least two of these years after the age of fourteen.

- **As proof of physical presence you may submit:**
 - A Consular Report of Birth Abroad previously issued to an older sibling
 - School and /or University transcripts
 - 1040 Income Tax forms with the W-2 form
 - Military records (DD-214)
 - Naturalization certificates

- **The following documents alone are NOT considered sufficient proof of Physical Presence in the United States:** 1040 Income tax forms without the W-2, Social Security earning statements, driver's licenses, or bank statements, as you do not need to be physically present in the United States for a specific amount of time in order to report, file or obtain these documents.

- **If you were a seaman, other than U.S. Coast Guard or Department of Defense , prior to your child's birth:** As proof you may submit: your seaman's discharge records, U.S. Coast Guard records, or any official documentation that shows the type of water in which you traveled.

LEGITIMATION/LEGAL RELATIONSHIP

- Parents' marriage certificate, if applicable**
Please bring the original marriage certificate and one photocopy.

- Divorce and Annulment Decrees/Death Certificates, if applicable**
The applicant will need to show proof of termination of all prior marriages of his/her parents. Please bring the original divorce decree/annulment decree and one photocopy of each document. Please bring translations if the decrees or certificates are not in English or Spanish.

- U.S. citizen parent's death certificate, if applicable**
Please bring the original and one photocopy of the death certificate of your deceased U.S. citizen parent.

BLOOD RELATIONSHIP

- Prenatal records and/or other evidence of mother's pregnancy**
Please bring original documents and photocopies. These are helpful in establishing the existence of the pregnancy as well as the biological relationship of the applicant to the mother, regardless of citizenship. Pre-natal and post-natal family photos that include the mother, father and child, letters, and other correspondence may help establish the couple's relationship prior to the conception of the applicant.

- Evidence of the physical presence in the same location at the time of conception**
Please provide a Honduran Immigration Movement or U.S. CBP entry/ exit record.